

Form 13 — Lifecycle and claims review

Companion worksheet to *Design-Led Involvement for Business Growth* by Sylvian Bryan.

Project: _____ Date: _____ Use evidence and mark unknowns. Attach supporting records as needed.

Exact claim, configuration and date

Baseline, evidence and assessment boundary

Downstream effects and uncertainty

Repair, return or recovery arrangements

Claim owner and change triggers

Tool 14 Portfolio decision sheet

Use this when the organization has more ideas than delivery capacity. List active initiatives, target outcomes, evidence stage, shared dependencies, committed capacity, next decisions, and stopping conditions. Keep deferred opportunities separate from active work.

At a portfolio review, ask which project should receive the next unit of scarce capacity and why. Identify the effect on other commitments. Do not approve a new priority without acknowledging what it displaces.

Notes / decisions / next steps

Companion resources: www.sylvianbryan.com/design-led/forms/